



Chat was gold. Being able to find the information we needed in an instant was priceless.

-Valerie Morales, Contract Administrator

### Before

## **DOCUMENT CRUNCH**

Blois Construction, a heavy civil contractor, faced significant challenges with their time-intensive contract review process. This process required multiple reviewers at different stages but tracking everyone's input using traditional methods proved cumbersome and inefficient.

Contracts often exceeded 1,000 pages, making it difficult to quickly find necessary information. Although the company implemented a checklist system to streamline their reviews, it remained largely manual and time-consuming. Keeping track of the latest versions and ensuring no changes were overlooked became problematic.

As a result, the team struggled to complete contract reviews quickly and efficiently, leading to longer review times and increased documentation needs. The lack of a structured, easy-to-follow process made collaboration difficult for team members, further complicating the review process and impacting overall productivity.

### **After**

# **DOCUMENT CRUNCH**

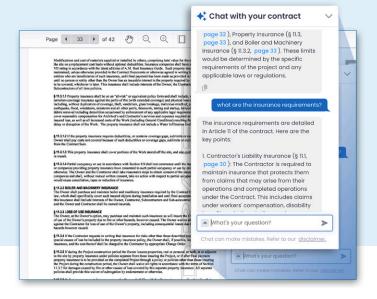
With Document Crunch, Blois Construction achieved a streamlined workflow that enhanced team collaboration and increased the speed of contract reviews - without sacrificing compliance. Initially, they planned to review about 50 contracts a year, but quickly surpassed this number due to the platform's ease of use and standardized processes.

The robust Checklist feature made it easy to quickly find provisions and centralize feedback, improving both the quality and frequency of collaboration. Compliance became simpler as the review process allowed for thorough examination of contract terms. Additionally, the Chat feature quickly gained popularity among project managers and engineers, providing instant answers to field team queries and increasing the overall interactions with the contract. This immediate access to information has been particularly beneficial for urgent matters, such as drafting notices for weather-related delays.



Document Crunch not only accelerates the contract review process but also assists in enhancing the clarity of email communications to clients.

-Jerri Martin, Project Manager



#### **Increased Project Compliance:**

The Document Crunch tool ensures that specifications and general conditions are always at hand, even during challenging times like weather delays. For example, the team uses the Chat feature to quickly generate first drafts for notices. This cuts down the time they previously spent drafting from scratch and manually searching for timelines and delivery instructions in the contract, down to minutes. Additionally, the tool provides instant access to contract specifications, eliminating the need to manually search through extensive documents, greatly enhancing efficiency and ease of use.

### **Accelerating Bid Preparation:**

Blois Construction's involvement in specialty public works demands meticulous attention to detail during the bidding process. With the Document Crunch Checklist, they can review contract terms more efficiently, increasing the number of contracts they can manage simultaneously. This streamlined workflow saves time and enhances their ability to deliver high-quality work by ensuring that all contract specifications are met promptly and accurately, without overlooking any details.

#### **Automating Manual Review Processes:**

Previously, Blois Construction relied on a manual checklist for contract review, which required additional documentation and risked missing key details. Now, the Document Crunch Checklist ensures consistency in reviewing key provisions, improving the hand-off and training for project teams. During project kick-off, the Document Crunch Playbook now centralizes compliance instructions, and the Chat feature provides on-the-fly answers, enhancing overall efficiency for the project team.

#### **Enhancing Quality Collaboration:**

Document Crunch has significantly improved the quality and frequency of information sharing during the contract review process and post-project kick-off at Blois Construction. From executives to engineers, the tool has reduced the hours spent on reviews and enhanced the accessibility of information after project kick-off. By streamlining the process and utilizing the chat feature for real-time contract inquiries, the team reviews contracts faster and with greater accuracy. This efficiency allows teams to focus on their core tasks during the project, rather than searching for information in the contract or tracking down someone who can provide answers.



Document crunch is a fantastic time saver.

A valuable tool to have in your arsenal to quickly review contracts for important bullet points.

-RJ Squire, Project Manager



Get a Demo



of Document Crunch to experience why Blois Construction recommends it.